

CODE OF CONDUCT FOR TEACHERS

Who ever adopts teaching as a profession assumes the obligation to conduct himself/herself according to the ideal of the profession. A college teacher's code of conduct can include both professional and administrative expectations:

Professional Expectations

• Respect for students/others:

Teachers should respect student's opinions, treat them fairly and recognize their differences in abilities.

They should also encourage students to improve themselves, develop their personalities and contribute to the community.

Treat other members of the profession in the same manner as they wish to be treated.

Speak respectfully of other teachers and render assistance for professional betterment.

Refrain from allowing considerations of caste, creed, religion in their professional endeavour.

• Teaching:

Teachers should be punctual and regular in their work and strive to improve the quality of education.

They should also keep up with technology and update their knowledge by attending professional development events.

Pay attention to only the attainment of the student in the assessment of merit.

Make themselves available to the students even beyond their class hour, help and guide students without any remuneration or reward.

Encourage students to improve their attainments, develop their personalities and at the same time contribute to community welfare.

A teacher should seek to make professional growth continuous through study and research.

A teacher should maintain active membership in professional organization and strive to improve education and profession through them.

A teacher should participate in extension, cocurricular and extracurricular activities including the community services.

Administrative Expectations

• Cooperation:

Teachers should work with the college administration and other faculty to ensure the college runs smoothly.

They should also adhere to their contract and give proper notice before changing positions.

Co-operate in the formulation of policies of the institution by accepting various offices and discharging responsibilities which such offices may demand.

Co-operate through their organisations in the formulation of policies of the other institutions and accept offices.

• Use of resources:

Teachers should not misuse college resources for personal, commercial, political or religious purposes.

They should also avoid being partial when assessing students or deliberately overmark, undermark or victimize a student on any grounds.

• Timings:

All teachers should be present in the respective staffrooms of departments before 10.00 am and they can leave the campus only after 03.00 pm.

•Discipline:

All teachers hold the responsibility of maintaining the general discipline of the campus and anything that is seen inappropriate should be reported to the Principal.

A teacher shall perform his/her academic duties and work related to examinations as assigned. No remuneration shall be payable to the teachers for internal assessment/home examinations conducted by the college.

A teacher shall not refuse to carry out the academic and administrative decision taken by the Principal/Governing body for personal, commercial, political or religious purpose.

A teacher shall not furnish incorrect information regarding his/her qualifications, age, etc. in respect of his/her appointment/promotion.

During examinations duty, teachers should take rounds in the classroom.

Mobile phones are not allowed during examination duties.

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