

Minutes of The Meeting

The following members were present in the meeting dated 19.08.2016

Time – 1:30 pm

Venue - Meeting Hall

Chairperson – Dr. Nirmala Yadav
(Principal)

Members - 1- Dr. Meena Gupta
2- Dr. Tulsi Devi
3- Km. Reeta Dixit
4- Dr. Priyadarshini Upadhyay
5- Dr. Faraha Tabbassum
6- Dr. Poonam

Member Secretary – Dr. Ratna Saxena

Minutes of The Meeting

Today the meeting of Advisory Committee session 2016-2017 held under the chairmanship of the Principal. Agenda of the meeting was discussed point wise.

- After along discussion with the members it came to notice that the review of the previous preparation are in full swing and anticipated to be completed shortly.
- Regarding further preparation the chairperson highlighted the purpose and vision to the Advisory Committee – that the students (girls) funds should be utilized for their upliftment in education, economical and social environment.
- Advisory Committee decided that each faculty to maintain a progress record of the students so as to identify the weaker students for further improvement in the studies, extra attention to be given and to bring them in main stream.
- To conduct awareness programmes such as career counseling for existing and outgoing students, members suggested that such programmes to be conducted as per pre decided schedule on regular intervals.
- Workshops to be conducted to educate male and female employees and students of the college for creating an awareness on the issues relating to Sexual Harassment.
- To ensure participation of students in existing as well as new games in the forthcoming session.
- Medical cell will be strengthened to provide more medical facilities.

- Participation of students in cultured and co – curricular activities for the welfare of the students.
- Creating awareness for anti - ragging and to strengthen the discipline amongst the students.
- It was suggested by the members to create awareness among the students to visit library and read the books and make proper utilization of the library.
- Display of Boards, notices on key position in college.
- After along discussion it was decided to increases facilities for Divyang students and members suggested that ramp, wheel chair, modified toilets should be made to facilitate their movements.
- Library to upgrade time to time.
- Committee decided to nominate Dr. Poonam as a new member in Advisory Committee session 2016-2017. The members of the Advisory committee for the new session are as follows: -

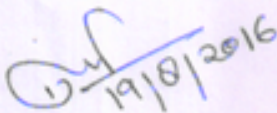
Chairperson – Dr. Nirmala Yadav
(Principal)

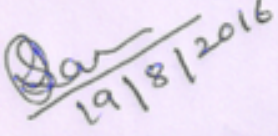
Members - 1- Dr. Meena Gupta
2- Dr. Tulsi Devi
3- Km. Reeta Dixit
4- Dr. Priyadarshini Upadhyay
5- Dr. Faraha Tabbassum
6- Dr. Poonam

Member Secretary – Dr. Ratna Saxena

- At the end of the meeting Chair person addressed the cell. She appreciated the efforts made by the members. She encouraged the team for further improvement for the forth coming session.

The meeting concluded with the vote of thanks.


Dr. Nirmala yadav
(Principal)
Chairperson


Dr. Ratna Saxena
(Member Secretary)
19/08/2016

MINIUTES OF THE MEETING DATED 16.05.2017

The following members were present in the meeting dated 16-05-2017 to discuss the set agenda in the principal office.

Chairperson	-	Dr. Nirmala Yadav
Members	-	Dr. Meena Gupta Dr. Tulsi Devi Miss. Reeta Dixit Dr. Priyadarshini Upadhyay Dr. Farha Tabassum Dr. Poonam
Member Secretary	-	Dr. Ratna Saxena

Minutes of the meeting –

Today the meeting of Advisory Committee held under the chairmanship of the Principal.

Brief review and analysis of the reports, submitted by the various cell and departments on curricular/co-curricular activities conducted during the academic session 2016-2017.

- Anti Sexual Harassment Cell – During the session a workshop on “Sexual Harassment” at workshop – Prevention and Redressal was successfully conducted on 10.09.2016 which was attended by eminent speakers, Advocates Shri Arun Sharma, Mrs. Sushma Sharma and Members of Management, students, staff and workers of the institution who highlighted the various provisions of relevant law and prevention of Sexual Harassment and redressal for aggrieved woman. No case of sexual harassment reported during the session.

The advisory committee appreciated the efforts of anti – sexual harassment cell and advised to conduct more number of awareness programmes and workshops in the forth coming session.

- Anti Ragging Cell – It was conducted on 24.10.2016. Creating awareness amongst the students about the consequences of Ragging – Discipline committee has taken effective measures by checking the students to ensure Ragging free campus. Thus no case of Ragging reported.

- Career and Counseling Cell – Conducted on 28.10.2016. Experts C.D.P.O Dharmendra Kumar and R.P. Ram were invited for the career and counseling of the students. It is reported that since the admission till completion of course, sincere efforts were made to make the students aware about the various fields of career according to the interest and ability of the students. A career awareness and motivational programme was organised for the benefit of the students. The students were provided support services and career planning to enable them to select the job as per their interest and excel in such field.

The advisory committee advised that to make the career counselling cell more effective and beneficial for the students the applications from the final year students various courses offered by our institution shall be collected and the students shall be guided to pursue further studies in the field of the their interest and ability.

- **Medical Cell** – During the session first aid and medical facilities were provided. Medical camp was organized on 27.09.2016. to create awareness for good health and about various diseases, the following checkup in which registration students Height, Weight, Blood Group, Hemoglobin, testing, Blood Pressure measurement etc.

The advisory committee suggested that such camps to be organised frequently on regular intervals in which renowned Doctors should be invited to educate the students regarding first aid and preventive measures to avoid the diseases.

- **Cultural & Sports Committee** – During the session various intra – faculty cultural programme was on 02.03.2017 and sports competition were organized from 18.11.2016 – 28.12.2016. The students were encouraged to actively participate in cultural activities and various types of sports available in the campus.

Advisory committee advised for making efforts for participation of more numbers of students in cultural activities. Sports events to be organised at inter collegiate and state level.

- **Report on Departments** – Departmental / Inter departmental seminars were organised to inculcate self expression amongst the students to enrich the academic knowledge and also to provide them a proper platform for their further developments.

It was suggested by the advisory committee to organise a National Seminar and workshops on different current topics and to invite a source person for guest lectures.

- Various competitions, literary events, Science exhibition, debate, speech and quiz competition were organised to enhance the quality of education imparted to the students.

Advisory Committee suggested to organize these events at inter-collegiate level also.

- **Academic Progression Report** – To evaluate the teaching learning process, Departmental test were conducted by the departments. Academic progression records were prepared on the basis of test scores, sessional scores, which help the teachers to identify the weaker students which include personalized attention, revision of topics etc. Academic Progression record were completed duly, checked and co-signed by the mentors.

- **Department of Home science** – Weak students identified in B.A. I – 23%, B.A. – II 18 %, B.A. – III 25 % on matching the annual result. It was found that there students improved and passed with II to Good II Class scores. Academic progression record shows a reducing number of students securing II to III division marks. Its rate reduced from 10% to 01%. % of students securing distinction marks raised from 10% to 19%. Thus % of students securing first class marks increased from 37 % to 62 %.

- **Sanskrit Department** – Result of three test score in B.A. I, II, III year – 60%, 54% and 55% respectively.

M.A. Previous – 50%, 60% and 50% in I, II, III test.

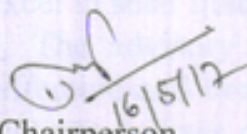
M.A. Final – 45%, 45% and 55 % respectively.

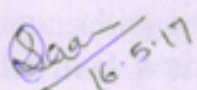
- **Music Department** – B.A. I 25% improvements, B.A. III shown improvement and in M.A. previous one shown progression while the rest of the students did not appear in the test.


- **English Department** – During the class test it is observed that the % of students found weak in English literature B.A. I, II, III 20%, 16% and 14 % respectively.
- **General English** – B.A. I, II, III 25%, 20%, 18%, special attention given to weaker students by way of interaction, special class, personalized attention etc.
- **Chemistry Department** – During class test it is observed that 12%, 24%, 20% students found weak in B.Sc. I, II, III, year. Respectively and 10% in M.Sc. previous and M.Sc. Final found weak. Extra classes' arranged and personal attention given to improve their performance.
- **Drawing and Painting Department** – Performance of students of B.A. I, II, III found satisfactory during the test held.
- **Urdu Department** – After evaluation of the class test 22%, 15% and 10% found unsatisfactory in B.A. I, II, III respectively. Counseling and classes arranged for the weak students to improve the performance.
- **Psychology Department** – During class test – 17%, 20% and 30% students have not shown satisfactory performance in B.A. I, II, III respectively, special attention was given to the weaker students.
- **Education Department** – On evaluation of the class test it is observed that 21%, 21% and 14% in B.A. I, II, III respectively found unsatisfactory, Classes arranged for weak students to improve the performance.
- **Political Science Department** – During class test 26%, 22% and 15% in B.A. I, II, III have not shown satisfactory performance. Classes arranged for weak students.
- **Economics Department** – B.A. I 22%, II – 12% and III – 15% students found weak.
- **Hindi Department** – During class test 17%, 18% and 4% in B.A. I, II, III found unsatisfactory. Classes arranged for weak students.
- **Sociology Department** – 14%, 22% and 31% performance was found unsatisfactory. Classes arranged for weak students to improve the performance.
- **Commerce Department** – During class test 7%, 21%, 12% in B.Com. I, II, III found unsatisfactory. Classes arranged for the weaker students.
- Zoology, Botany and B.HSc. Department progression report not received.
- It is directed by the chairperson that progression report of each teacher department wise to be analysed and placed before the next meeting.
- Dr. Rajyashree Mishra, Sanskrit Department is inducted in advisory committee as per the direction of the chairperson.
- Dr. Meena Gupta – H.Sc. Department was not present in the meeting.

At the end of the meeting chairperson addressed the cell. She appreciated the efforts made by the members. She encouraged the team for further improvement.

The meeting concluded with the vote of thanks.


Chairperson
(Dr. Nirmala Yadav)


Member Secretary
(Dr. Ratna Saxena)

Copy to mail all the members -  16/5/17